

Welcome to
our family!

simply
switch
with...



It's simple to switch!

Do you want to bank with a community minded and customer focused financial institution, but you dread the thought of making the switch? Peoples Bank has the answers for you. Follow these simple steps outlined below and your switch will be complete!

1. Open your Peoples Bank account!

- Visit any office to open your new checking account, or call us at (800) 891-9389 for more information.

2. Sign up for any additional convenience services that we offer our customers.

- Debit Card
- Mobile Banking
- e-Statements
- Online Banking
- Bill Pay
- ...and more!

3. Simply Switch Direct Deposits!

- If you currently have direct deposit from your employer(s) or from a retirement plan, complete the DIRECT DEPOSIT AUTHORIZATION FORM and submit it to your employer(s) or appropriate individual(s).
- If you have direct deposit from Social Security, complete the Direct Deposit Sign-Up Form by visiting www.ssa.gov, or call the Social Security Administration Office toll-free at (800) 772-1213 for assistance.

4. Simply Switch Automatic Payments!

- If you use your current account to make automatic loan or bill payments, complete the AUTOMATIC PAYMENT AUTHORIZATION FORM and submit it to your lender(s) or appropriate individual(s). We also offer bill pay through online and mobile banking that may be a convenient option for you to make future automatic payments!

5. Stop using your old account.

- Allow any outstanding checks and debits to clear before you proceed. This could take up to 10 days or more.

6. Close your old account.

- Once your account has cleared, complete the AUTHORIZATION TO CLOSE ACCOUNT FORM and submit it to your current financial institution. If there is any remaining balance after all your checks and automatic payments have cleared, you should claim the funds and deposit them into your new account.

Getting started is simple! Fill out the form below and use the checklists on the next page to help you organize what you need to simply switch to Peoples Bank. This information will help you complete the various forms mentioned above. Now, PRINT the entire Simply Switch Kit and submit the forms to the appropriate individual or entity. It's as simple as that!

Your Name:	_____
Your Social Security Number:	_____
Your Home Phone Number:	_____
Your Home Address:	_____
Name of your Previous Financial Institution:	_____
Address of your Previous Financial Institution:	_____
Account # at your Previous Financial Institution:	_____
I choose to Simply Switch to:	Peoples Bank
Address of Peoples Bank:	_____
Peoples Bank Routing Number & Account Number:	Routing Number: 073919212 Account Number: _____



Direct Deposit Checklist

PAYMENT	COMPANY	ACCOUNT NUMBER	AMOUNT	DATE OF PAYMENT
Employee Payroll:				
Pension(s)/Retirement Plans:				
Social Security:				
Investment Incomes:				
Other:				

Automatic Payment Checklist

PAYMENT	COMPANY	ACCOUNT NUMBER	AMOUNT	DATE OF PAYMENT
Mortgage/Rent:				
Auto Loans:				
Insurance:				
Credit Cards:				
Gas/Oil:				
Electric:				
Cable/TV:				
Telephone:				
Cell Phone:				
Water:				
Garbage:				
Internet Provider:				
Health Club:				
Investments:				
IRA/Retirement:				
Charities:				
Daycare:				
Other:				



Direct Deposit Authorization Form

Direct Deposit Authorization Form

Type of Automatic Deposit: Employee Payroll Pension/Retirement
 Social Security Investment Income
 Other (Please Specify) _____

To: _____ Date: _____

(Name & Address of Entity Depositing To Your Account)

This letter serves as the authorization to change the account information for direct deposits in the name of _____
(Your Name) . I have changed accounts from _____
(Name of your former Financial Institution)
to Peoples Bank and the current account number that you are using will no longer be valid.

Effective immediately, the new information for direct deposit is as follows:

Peoples Bank Routing Number: 073919212
Customer's New Account Number: _____

If you have any questions regarding this matter, or if this letter is not sufficient enough to make this change, please contact me at _____.

Thank you for your assistance in this matter.

Sincerely,

I hereby authorize the change to my account.

Account Holder Signature Date Phone

Account Holder Signature Date Phone



Automatic Payment Authorization Form

Automatic Payment Authorization Form

Please Note: A separate form will need to be completed for each automatic payment you desire to simply switch.

To: _____ **Date:** _____

(Name & Address of Payee: Utility, Mortgage, Lender, etc.)

Date: _____

This letter serves as the authorization to change the account information for direct deposits in the name of _____ (Your Name). I have changed accounts from _____ (Name of your former Financial Institution) to Peoples Bank and the current account number that you are using will no longer be valid.

Effective immediately, the new information for direct deposit is as follows:

Peoples Bank Routing Number: 073919212
Customer's New Account Number: _____

If you have any questions regarding this matter, or if this letter is not sufficient enough to make this change, please contact me at _____.

Thank you for your assistance in this matter.

Sincerely,

I hereby authorize the change to my account.

Account Holder Signature Date Phone

Account Holder Signature Date Phone



Authorization to
Close Account

Authorization To Close Account

To: _____

(Name & Address of your Financial Institution)

Date: _____

Please accept this letter as authorization to close the following account(s) listed below:

- Account Number: _____ Checking Savings Money Market
- Account Number: _____ Checking Savings Money Market
- Account Number: _____ Checking Savings Money Market

Please send a check for the remaining balance plus any accrued interest to the following address:

(Your Name & Mailing Address)

If you have any questions regarding this matter, or if this letter is NOT sufficient enough to make this change, please contact me at _____.
(Provide Phone Number and/or E-mail)

Thank you for your assistance in this matter.

Sincerely,

I hereby authorize the change to my account.

Account Holder Signature

Date

Phone

Account Holder Signature

Date

Phone